
	<b>Society for Applied Microwave Electronics Engineering &amp; Research (SAMEER), Kolkata Centre</b> <i>(R &amp; D Laboratory of Ministry of Electronics &amp; Information Technology, Govt. Of India)</i>	Record Number PUR/03 Issue No./Date: 01 / 01.04.2015 Rev. No./Date: 00/Nil Page 1 of 1
	<b>ENQUIRY</b>	
Enquiry Ref No: SMR(K)/70/13959/C/WS/22 Date : 23 <sup>rd</sup> May, 2022		
<b>Due date : 6<sup>th</sup> June, 2022</b>		

Dear Sirs,

Sealed quotations are invited from the reliable supplier/OEM/Indian Agent for procurement of components as per below specifications. Kindly go through the same and submit their competitive price subject to the terms and conditions set out hereunder. **The vendors who are only capable of providing COC as per below terms & conditions will participate in this tender:**

Description of Components	Qty
Different types of metric fasteners (DIN standard) as per Annexure-1.	

**A. General Instruction:**

**i. Submission of Quotation through Email:** Vendors may submit their quotation through email (purchase@mmw.sameer.gov.in) with **PASSWORD PROTECTED** file and password should be sent on completion of due date. **You are requested to fill the “subject” checkbox of the email with “Tender Ref No”. to locate your email in mailbox.**

**OR**

**Submission of Quotation through post / by hand :** Sealed quotation should be submitted to the following address :

Head A &AO  
SAMEER Kolkata Centre  
Plot-L2, Block GP, Sec-V,  
Salt Lake Electronics Complex, Kolkata-7000091

ii. In case of sealed quotation, envelope should be superscribed tender Reference No on the envelope. SAMEER will not be responsible for postal delay.

**B. Terms and Conditions:**

**i. FOR IMPORT :**

a) In case of foreign suppliers / Indian Representative or Agents of foreign suppliers, the price should be quoted in foreign currency **on FOB/FCA basis (nearest international airport of Shipper`s country)**. Pick up of consignment will be arranged through our **own freight forwarder**. Indian agents should furnish a copy of the agency agreement with their foreign principle and along with details of percentage of agency commission involved  
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which will be paid in Indian Rupees.

b) One Indian Agent cannot quote for more than one principal/supplier. An Indian Agent and their supplier / Principal can not bid simultaneously for the same item/product in the tender.

c) **Payment** will be made by TT/ irrevocable letter of credit (LC).

d) **Export license** : Requirement of export license clearly, if required.

e) **Restriction of country /countries imposed for import** : As per guideline of procurement rules GFR,2017 (OM No. F.NO.6/18/2019-PPD dt 23rd July,2021 and F.No. 6/18/2019-PPD Dt 23rd July,2020 issued by Ministry of Finance, Dept. of Expenditure, Govt. of India) where restrictions from country / countries/a class of countries (**sharing land border with India**) has been imposed. Relevant document (s) as per above OM are required to be submitted by the bidder.

#### **ii. For LOCAL VENDORS /MANUFACTURERS:**

a) **PRICE Should be quoted in Indian Rupees (INR).**

b) QUOTED PRICE should be included freight, insurance, packing charges etc as applicable. Hence any charges mentioned extra, if any, will not be considered.

c) FREIGHT : must be included in the quoted price. No other terms of Freight like Ex-works, freight at actual will not be acceptable, hence charges of freight must be included in the quoted price.

d) GST should be mentioned clearly which should not **be included in the above quoted price.**

e) **Custom duty exemption** : Suppliers may avail advantage of duty exemption. SAMEER is registered with DSIR under the notification No. 51/96 -Customs for exemption of Custom Duty only. Duty exemption certificate should be processed at least 10 days in advance on intimation. Please note that SAMEER will provide only duty exemption certificate. **If there is any duty, over and above the exempted amount, will be borne by you. Hence consider accordingly while quoting.**

f) **Payment** will be made after delivery and installation (if applicable) by RTGS/NEFT.

g) Quoted price should be included freight, insurance, packing charges etc as applicable.

iii. **COC (Certificate of compliance)** : Please note that COC must be provided along with shipment failing which material will not be accepted. COC either only from Manufacturer (OEM) or Authorized Distributor (authorization certificate to be submitted, if demanded,) of OEM is acceptable.

iv. Passivation should be done on all the screws, nuts, plain washers and spring washers.

v. **Bid evaluation process** : Quotation will be evaluated based on technical specifications as per enquiry by tender committee and necessary clarification, if required, will be sought through email from suppliers. After satisfaction of technical suitability price will be taken into account in

price comparison to arrive L1 bidder.

vi. Acceptability of the extent of variation in specifications on evaluation of technical data sheet wherever applicable will be decided by the competent authority based on technical suitability and shall be bound by the bidders.

vii. **Final price** : In case of price quoted in foreign currency final price should be worked out by adding 10% of basic price (FOB/Ex-Works) of quoted items towards freight, clearance etc. and with bank charges of Rs. 2000 /-. Exchange rate of foreign currency should be considered on the day of finalization of tender.

viii. Proper Certificate of Compliance(COC) should be provided at the time of delivery of the items.

ix. **Delivery** shall be made within 4 / 5 weeks on receipt of the order.

x. **Warranty** should be mentioned clearly, if applicable for this item.

xi. **Validity** of quotation should be minimum 45 days from the due date.

xii. **If any vendors who have not participated in earlier tender/ enquiry, kindly submit your credential dealing with components for the last 3 years with any Govt.bodies (state/ Central) / or limited companies.**

xiii. SAMEER reserves the right to reject this tender without assigning any reason.

**For any technical clarification please contact our concerned scientist-D ,Shri. Sibabrata Mondal (email: [workshop@mmw.sameer.gov.in](mailto:workshop@mmw.sameer.gov.in)/ Ph : 033-2357-4875 / 4894)**

**Please mention Enquiry Ref No. in all future correspondence.**

  
Vivek Kumar Singh  
Head, A & AO  
email : [purchase@mmw.sameer.gov.in](mailto:purchase@mmw.sameer.gov.in)

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Plot-L2, Block-GP, Sec-V, Salt Lake Electronics Complex, Kolkata- 700091, INDIA  
Ph : 091-33-2357-4875 / 2357-4894 Fax : 091-33-2357-4950, E-mail :  
[purchase@mmw.sameer.gov.in](mailto:purchase@mmw.sameer.gov.in)

## Annexure-1

Sl. No.	Description	Standard	Material	Quantity(nos)
<b>A.</b>	<b>Socket Cap screw</b>			
01	M1.6 X 3.0mm long	<b>DIN 912</b>	<b>S.S.(A2)</b>	5000
02	M1.6 X 4.0mm long			5000
03	M1.6 X 5.0mm long			3000
04	M1.6 X 6.0mm long			3000
05	M1.6 X 12.0mm long			2000
06	M2 X 4.0mm long			5000
07	M2 X 5.0mm long			5000
08	M2 X 6.0mm long			5000
09	M2 X 8.0mm long			3000
10	M2 X 10.0mm long			3000
12	M2.5 X 8.0mm long			1000
13	M2.5 X 16.0mm long			1000
14	M3 X 6.0mm long			5000
15	M3 X 8.0mm long			3000
16	M3 X 10.0mm long			3000
17	M3 X 12.0mm long			3000
18	M3 X 16.0mm long			3000
19	M3 X 50.0mm long			1000
20	M4 X 12.0mm long			2000
21	M4 X 16.0mm long			2000
22	M4 X 30.0mm long			1000
23	M4 X 50.0mm long			1000
24	M5 X 25.0mm long			500
25	M5 X 50.0mm long			500
26	M6 X 25.0mm long			1000
27	M6 X 50.0mm long			500
28	M6 X 100.0mm long			300
29	M8 X 50.0mm long			300
30	M8 X 100.0mm long			200
31	M10 X 50.0mm long			200
32	M10 X 100.0mm long			200
33	M12 X 50.0mm long			200
34	M12 X 100.0mm long			100
35	M16 X 50.0mm long			100
36	M16 X 100.0mm long			100
37	4-40 UNC x 12mm long			300
38	4-40 UNC x 25mm long			300
39	4-40 UNC x 40mm long			300
40	3-48 UNC x 12mm long			300
41	3-48 UNC x 25mm long			300

Sl. No.	Description	Standard	Material	Quantity(nos)
<b>B.</b>	<b>Pozi CSK screw</b>			
1	M1.6 X 4.0mm long	<b>DIN 965Z</b>	<b>S.S.(A2)</b>	3000
2	M1.6 X 5.0mm long			3000
3	M1.6 X 6.0mm long			3000
4	M1.6 X 8.0mm long			2000
5	M1.6 X 10.0mm long			2000
6	M2 X 6.0mm long			3000
7	M2 X 12.0mm long			2000
8	M3 X 8.0mm long			2000
9	M3 X 12.0mm long			1000
10	4-40 UNC x 6mm long			1000
11	4-40 UNC x 12mm long			1000
<b>C.</b>	<b>Slotted Cheese Head Screws</b>			
1	M1.6 X 16.0mm long	<b>DIN 84</b>	<b>S.S.(A2)</b>	2000
2	M2 X 16.0mm long			2000
3	M2.5 X 16.0mm long			2000
<b>D.</b>	<b>Spring Washer</b>			
1	For M1.6 screw	<b>DIN 128</b>	<b>S.S.(A2)</b>	3000
2	For M2 screw			5000
3	For M2.5 screw			2000
4	For M3 screw			3000
5	For M4 screw			1000
6	For M6 screw			1000
7	For M8 screw			1000
8	For M10 screw			1000
9	For M12 screw			1000
10	For M16 screw			1000
<b>E.</b>	<b>Plain Washer</b>			
1	For M1.6 screw	<b>DIN 125A</b>	<b>S.S.(A2)</b>	3000
2	For M2 screw			5000
3	For M2.5 screw			2000
4	For M3 screw			3000
5	For M4 screw			2000
6	For M6 screw			2000
7	For M8 screw			2000
8	For M10 screw			2000
9	For M12 screw			1000
10	For M16 screw			1000
<b>F.</b>	<b>Nut</b>			
1	For M1.6 screw	<b>DIN 934</b>	<b>S.S.(A2)</b>	1000
2	For M2 screw			2000
3	For M2.5 screw			2000
4	For M3 screw			3000
5	For M4 screw			2000

6	For M6 screw			1000
7	For M8 screw			1000
8	For M10 screw			1000
9	For M12 screw			1000
10	For M16 screw			1000

**NOTE:**

1) Proper Certificate of Compliance(COC) should be provided at the time of delivery of the items.

2) Passivation should be done on all the screws, nuts, plain washers and spring washers and COC for the same to be provided at the time of delivery of the items.

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